MEMBERS' INFORMATION AND COMPUTER TECHNOLOGY (ICT) ALLOWANCE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIM BY COUNCILLOR: MARIUS GILMORE

ICT ALLOWANCES FOR THE ~~MONTH~~ YEAR OF: 2017 - 2018

DATE OF PURCHASE	FULL DESCRIPTION OF ICT ITEM PURCHASED	AMOUNT CLAIMED £	AMOUNT CLAIMED p	RECEIPTS ATTACHED* YES	RECEIPTS ATTACHED* NO
03-APR-2017	APPLE MACBOOK AIR 13-3" CI7 RAM 8GB, HD 128GB	500	00	✓	
	- combined claim for 2017/18 and 2018/19				

Invoice date 4/7/17 | Supp ID 18015582 | Gross amt £ 500.00

Inv No. | Due Date

Text (30 chars incl spaces): CLLR GILMORE ICT ALL

Acc code	TC	TS	CostC	Cat	Cat	Cat	Net £
326	E2		M530				500.00

Special instructions

Contact name: Andy Carswell | Ext No. 6319

PLEASE COMPLETE ONE LINE FOR EACH ITEM CLAIMED FOR AND SIGN BELOW AFTER READING THE DECLARATION.

TOTAL 500 00

***FAILURE TO PROVIDE RECEIPTS MAY RESULT IN NON-PAYMENT OF THE CLAIM**

I declare that I have actually and necessarily incurred expenditure on ICT equipment for the purposes of enabling me to perform approved duties as a Member of the Council and that I have actually made the payments shown

Signature of Member: [redacted] Date 04-JUL-2017

For Office Use Only					
Democratic Services:	Authorised for Payment: [redacted]		Date: 10/7/17		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date: